

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
AUGUST 13, 2019 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, August 13, 2019, at the Kersey Town Hall. Mayor Gary Lagrimanta at approximately 6:04 p.m. called the meeting to order. Trustees present were: Nathan Roth, Clayton Luce, Allen Salsler, Stan Sameshima, Bob Kellerhuis and Michael Theorine.

Audience present were: Ed Lafferty with Hall Irwin and Collins and Lee with Infusion Architects.

Town Staff present were: Christian Morgan, Town Manager, Rick Zier, Town Attorney, Julie Piper, Town Clerk/Treasurer, and Barb Brunk, Town Planner.

Pledge of Allegiance

Additions to the Agenda

Boundary Line Adjustment to New Business Item D

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the July 9, 2019 regular meeting minutes, approval of bills paid, and approval of bills to be paid. Motion made by Trustee Theorine and seconded by Trustee Luce to approve the consent agenda. Motion carried with a 7-0 vote.

Public Invited to be Heard

New Business:

1. Approval of Resolution 2019-0012 Accepting the 2018 Town of Kersey Annual Financial Report Prepared by Tim Chavies and Associates, Inc., Certified Public Accountants
Annual audit was presented at the July 23rd work session by Chad Chavies.
Motion made by Trustee Theorine and seconded by Trustee Roth to approve Resolution 2019-0012 Accepting the 2018 Town of Kersey Financial Report Prepared by Tim Chavies and Associates, Inc., Certified Public Accountants. Motion carried with a 7-0 vote.
2. Approval of Ordinance 2019-0004 Authorizing and Granting New Franchise for the Public Service Company of Colorado aka Xcel Energy
Christian states the ordinance is amended as it will not be part of the municipal code as in year's past. This is the first reading of the ordinance with second reading at the September meeting which will then adopt the franchise agreement, which is attached.
Motion made by Trustee Luce and seconded by Trustee Theorine to approve Ordinance 2019-0004 Authorizing and Granting New Franchise for the Public Service Company of Colorado aka Xcel Energy. Motion carried with a 7-0 vote.
3. Discussion of House Bill 19-2087 Concerning Online Notice of Public Meetings of a Local Governmental Entity
Christian explains that as of August 2nd, this house bill was adopted and allows for the statutory requirement of posting meetings to be on a website only rather than designated areas. Further discussion regarding location, convenience, website, and Facebook notification. Christian will present a resolution or ordinance at the September meeting regarding the change.
4. Discussion of Boundary Line Adjustment Procedure
Barb Brunk reviews her staff report suggesting to streamline the lot line adjustment process from a minor subdivision to an administrative lot line adjustment. This would be a process between two consenting parties that would move the boundary line between parcels changing the parcel size and not making a new parcel. The process would be reviewed by Barb Brunk and Gene MacDonald and signed off by Christian Morgan and then could be presented as part of the consent agenda to keep the board informed. Barb Brunk states she has reviewed other town's processes and will come up with a process for Kersey for the board to review and adopt.

Old Business

1. Project Updates – Christian Morgan
 - a. Community Center – Christian states the footing have been poured and the foundation should be poured Friday. Still planning on a November 21st completion.
 - b. Centennial Trail – Christian will sign the engagement letter on the land acquisition in the near future. Our attorney and the Latham Ditch attorneys are meeting and working on the agreement. No word on the railroad application. Since this is federal grant money, it is a requirement to use a federal negotiator.
 - c. Town Center – Ed with Hall Irwin and Collins and Lee with Infusion Architects are present and give a presentation of the updated exterior of the new Town Hall building which includes an extended roof to provide additional lighting to the administrative offices which holds the solar array. Further discussion regarding the exterior, the safety at the corners, the plaza, and the parking area.

Staff Reports

1. Town Manager – Christian Morgan states the PDC rig tour is scheduled for September 18th for a few hours. He notes Haley received a scholarship for the CMCA conference in October and is working to becoming a certified municipal clerk. The Chamber After Hours will be September 12th at FR8 Solutions. The work session on August 27th will be at the museum. The first budget meeting will be August 24th at 8:00 a.m. and last about 4-5 hours. He will meet with a lobbyist from DOLA in about two weeks who has direct connections at the capital regarding the project at Kohler Farms. He suggests having the boards and staff Christmas party at the new Community Center with a catered dinner. He will be out of the office on Friday and Monday visiting family in Texas. Christian also reviews the financial reports which are increased from last year in all areas. The mosquito trap information is attached as well.
2. Chamber of Commerce – Clay Luce states the Chamber After Hours will be held September 12th at 5:00 p.m. with a sloppy joe dinner. The chamber lost money on the circus as it was poorly attended. Christian notes that James Neill respectfully told the circus not to return as there were other issues as well. The Chamber made \$700 at the Kersey Day dinner.
3. Tree Board – Allen Salser was unable to attend. Christian states they talked trees most of the time. They will be replacing the two that died in Kohler Park at no cost thanks to Kathy Berryman. The trees in Centennial Park upgrade will be planted in September after irrigation installation and turf to follow. They hope to host the Eastern Colorado Tree Conference in Kersey either this year or next.
4. Town Attorney – no report.

Executive Session

Motion was made by Mayor Lagrimanta and seconded by Trustee Roth to go into Executive Session for the purpose of determining positions relative to matters that maybe subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e). Motion carried unanimously. The board went into Executive Session at approximately 8:09 p.m. Present in executive session were Mayor Gary Lagrimanta, Trustees Luce, Theorine, Roth, Salser, Kellerhuis, and Sameshima, Town Manager Christian Morgan, Town Attorney Rick Zier, and Town Clerk, Julie Piper. Regular session resumed at approximately 9:30.

Board of Trustee Communications

Trustee Kellerhuis states he has received a complaint about Kohler Farms Road being rough from all the wear and tear.

Motion made by Trustee Sameshima and seconded by Trustee Luce to authorize the Town Attorney to prepare any required resolutions, agreements, ordinances, policies, letters, and memoranda to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, ordinances, policies, letters, and memoranda. Motion carried unanimously.

Adjournment

By unanimous vote, Mayor Lagrimanta adjourned the meeting at approximately 9:34 p.m.

Respectfully submitted,

Julie Piper, Town Clerk